

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 7, 2004

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:05p.m.
Members present:
Dianne El-Hajj, President
Cathy Abel, Vice President
Dustin Burns, Clerk
Julie McIntosh, Member
Barbara Ryan, Member
Staff present:
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited Karissa Harris, a fourth grade student at Carlton Oaks School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: McIntosh

Second: Abel

Vote: 5-0

President El-Hajj announced that this meeting would be the last official Board meeting for Member Julie McIntosh. President El-Hajj introduced Mayor Voepel who presented Ms. McIntosh with roses, a proclamation from the Santee City Council and a medallion from the citizens of Santee.

Member Abel and President El-Hajj presented Member McIntosh with a gift certificate and a painting by Karissa Harris from Carlton Oaks School. Member McIntosh thanked the Board members and the community for the opportunity to serve on the Board of Education. The audience was invited to join the Board for a reception in Member McIntosh's honor.

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Schedule of Upcoming EventsDr. Johnson shared that enrollment was lower than projected. There are 170 students less than projected and 270 students less than last year. An analysis will be done to look at the cause. The decline in enrollment is being seen throughout East County. Dr. Johnson introduced Stephanie Pierce, the new principal at Chet F. Harritt School. Dr. Johnson shared her ID badges to show the Board how the staff badges look. All staff should be wearing ID badges by October 1, 2004.
2. Academic Performance Index (API) Scores and Adequate Yearly Progress (AYP) Results for 2004
In the absence of Dr. Shaw, Kristin Baranski, Coordinator of Curriculum, presented the API and AYP results from the State. She shared both the successes the District has realized and the challenges that will be tackled. All schools in Santee met their API and AYP goals.
3. Report on District Social Worker/Educational Counselor Program
Tracy Gertsch, Lead Social Worker/Educational Counselor presented a report on the grant funded Social Worker program that began last school year. Ms. Gertsch shared how the program will be implemented during this school year. Member McIntosh states that the program follow-up with parents was exceptional. Member Burns indicated that he thinks the program is excellent and sees the program

visible at the school sites. He asked about communication with parents and Ms. Gertsch said that communication would continue to be a priority. Member Ryan also shared that she feels that the program is wonderful and asked how much longer the grant will be available. She also shared that there needs to be monitoring to be certain that any agencies we use provide qualified staff for counseling our students.

4. Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association (CSEA), Chapter 557
John Tofflemire presented the District's proposal for negotiations with CSEA. There was no discussion.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (None)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

Superintendent

- 1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Acceptance of Donations
- 2.4. Approval of Responses to Request for Agency Recommendation and Project Facility Availability
- 2.5. Transfer of Waste Disposal Services at Santee School from EDCO to Waste Management
- 2.6. Approval of Contract for Nonpublic, Nonsectarian School/Agency Services
- 2.7. Approval of Limited Access Agreement for Renzulli Site

Educational Services

- 3.1. Approval of Agreement with Confident Care Health Services, Inc. for Nursing Services
- 3.2. Approval of Memorandum of Understanding with San Diego Youth and Community Services (SDYCS) for Early Periodic Screening, Diagnosis and Treatment (EPSDT) Program
- 3.3. Approval of Agreement with Harmonium, Inc. for Student Counseling Services
- 3.4. Approval of Agreement with Children's Hospital and Health Center for Family Support Program for Hill Creek, Pepper Drive and Prospect Avenue Schools
- 3.5. Approval to Submit Application for Early Mental Health Initiative Program (EMHI)
- 3.6. Approval of Readmission of Expelled Student
- 3.7. Approval of CareerStaff Unlimited Agreement for Occupational Therapy (OT) Services

Human Resources

- 4.1. Personnel, Regular (to be part of the minutes)
- 4.2. Approval of Shared Classroom Teaching Assignment for 2004-2005
- 4.3. Granting Tenure to Eligible Certificated Employees
- 4.4. Approval of Credential Waiver

Motion: Abel

Second: McIntosh

Vote: 5-0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of Resolution No. 0405-11 Opposing Gaming Revenue Act of 2004 (Proposition 68)
Board members discussed how this legislation would impact education. It was shared that PTA is opposed to this legislation passing. Member Burns moved to adopt Resolution No. 0405-11 to oppose Proposition 68.

Motion: Burns

Second: Abel

Vote: 5-0

Business Services

- 2.1. Approval of 2003-04 Unaudited Actual Expenditures or Year-End Close
Carlos Estrella presented the Year-End Actual Expenditures and the ending uncommitted balance for 03-04 of \$748,582. Member Abel moved to approve the 2003-04 Unaudited Actual Expenditures for all District funds.
Motion: Abel Second: Ryan Vote: 5-0
- 2.2. Discussion of Refinancing of Long Term Debt
Carlos Estrella presented the information on the analysis of refinancing the District's long-term debt. Member Ryan is concerned about what would happen in years 4 and 5 and that the total savings for refinancing is not great. Members Ryan and Burns suggested that the Board wait until after the outcome of the parcel tax measure on the November ballot to determine if refinancing is necessary. If the parcel tax does not pass, the Board would like administration to obtain additional quotes from other financial institutions and bring back to the Board in January. President El-Hajj suggested that if property is sold, the funds could possibly be used toward the completion of the payments on the portables and other long-term debt.
- 2.3. Board Goal on Revenue Enhancement
Superintendent Johnson shared that the Fiscal Long-Range Master Plan Board Advisory Committee has asked the Board to provide a goal for the committee to aim for. The Board agreed to establish \$1 million as an annual goal for revenue enhancement. Member Burns will attend the meetings in the place of President El-Hajj while she is attending a class on the evenings. The committee meets on September 13.
- 2.4. Approval of Deposit of Rental Revenue into Special Reserve Fund
Superintendent Johnson shared that the Board needed to determine into which account the funds received from renting surplus space at Sycamore Canyon School would be deposited. Member Abel moved to deposit the rental revenue into fund # 17-42, special reserve account which is a less restricted account. Member Burns seconded the motion.
Motion: Abel Second: Burns Vote: 5-0
- 2.5. Discussion of Renzulli Site Clean-up
Superintendent Johnson shared the current condition of the Renzulli site and the letter received from the City of Santee requesting that the District clear the property. She also asked the Board for direction and if they would like to respond to the City. The Board voted to proceed to clear the property and asked administration to send a letter to the City of Santee to share that we are clearing the property.
Motion: Ryan Second: El-Hajj Vote: 5-0
- 2.6. Request for Use of Facilities: Sycamore Canyon Fields for Lacrosse Club
Superintendent Johnson brought a request to use the fields at Sycamore Canyon School for middle school students participating in a Lacrosse group. The Board determined that the Sycamore Canyon student council funded the grass fields and that those that use the field should be responsible if any damage is done. The Board directed administration to have the Director of Maintenance, Operations and Facilities walk the field with whomever is in charge of the Lacrosse group and provide a written agreement about the condition of the field prior to its use and the expectation that the condition be maintained.
Motion: Burns Second: Ryan Vote: 5-0

Educational Services (None)

Human Resources

- 4.1. Approval of Reinstatement of Nine Campus Aide Positions
Member Burns said he understands the safety that campus supervisors provide. He also asked if nine positions were cut from last year what was the need to bring the campus supervisors back with lower student enrollment numbers. After further discussion, Member Burns moved to approve up to nine

campus aide positions but to continue to look at the need as the year proceeds. Mr. Tofflemire will visit with each principal to review their need for an additional campus supervisor and determine the need to refill the eliminated position on an individual basis, also taking into consideration the low enrollment at some sites.

Motion: Burns

Second: Ryan

Vote: 5-0

G. BOARD POLICIES AND BYLAWS (none)

1. First Reading: Review/Revision, BP 1312.1, Complaints About School District Personnel
First Reading, no action requested.

2. Second Reading: Revised Board Bylaws and Board Bylaws for Review
BB 9001 Powers, Purposes and Duties of the Board of Education
BB 9110 Number of Members and Terms of Office
BB 9121 President
BB 9124 Attorney/County Counsel
BB 9220 Board of Education Elections
BB 9400 Board Self-Evaluation
BB 9323 Meeting Conduct (Review only)
BB 9270 Conflict of Interest (Mandatory Review)

President El-Hajj complimented Members Burns and McIntosh for their thorough job in reviewing and revising the Board Bylaws. Member McIntosh moved to approve the revisions and review of the listed Board Bylaws.

Motion: McIntosh

Second: Burns

Vote: 5-0

H. BOARD COMMUNICATION

Member Ryan shared that our bill, SB 177, went to the Governor on September 2, 2004 and was on his desk waiting for signature. The Board asked that a letter be sent to the Governor asking for consideration and signature to pass the bill. President El-Hajj agree to write this letter.

Being the last meeting for Member McIntosh, the Board members shared their thoughts about their time together on the Board with Member McIntosh and thanked her for her years of service and dedication. Ms. McIntosh said she would miss Board members because they had been like her family.

Superintendent Johnson shared information about the Chamber of Commerce golf tournament and the portion of the proceeds that will go to the Santee School District Foundation. Dr. Johnson asked the Board for direction in resolving the conflict of the tournament time occurring during work hours and how employees can support the event.

Member Burns feels that the District needs to show support since the District will receive a large benefit from this event. He feels that management should be able to support the event as their days are often extended at other times. However, he would like to see at least one administrator remain at school sites until students are dismissed if one administrator attends. Board members agreed that they would support a foursome golf group from each bargaining association and if coverage could not be provided, the District will provide a ½ day substitute. It was agreed that the District's support needs to be visible. Member Abel asked if retirees could cover for staff if needed and stated that she felt that management should not need to make up any time.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator

Agency Negotiator: John Tofflemire, Director, Human Resources

*Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)*

3. Student Discipline Matters
 4. Conference with Real Property Negotiators
Location: Renzulli Site and Santee School
Agency Negotiator: Lisbeth Johnson, Superintendent
 5. Public Employee Performance Evaluation - *Superintendent*
- The Board entered closed session at 9:20 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:50 p.m. No action was reported. The September 7, 2004, regular meeting adjourned at 11:51 p.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D., Secretary